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21st February 2023

Parents' Evening - Online Appointment Booking - Nursery Class to Year 6

Dear Parent/Carer

I would like to invite you to attend our Parents' Evening on Wednesday 15th March 2023 or Thursday 16th March 2023.

This is an important evening and provides you with an opportunity to meet your child's class teacher to discuss their progress.

Appointments can be made from today and will close at midnight on Sunday 12th March 2023. Should you wish to make any changes after this date please contact the school office.

Please visit <u>https://hazelleys.schoolcloud.co.uk</u> to book your appointments.

Login with the following information:

- Parent full name
- Parent email
- Student's First Name;
- Student's Surname;
- Student's date of birth

You will be given the option to book an appointment with your child's teacher.

You will also have the option to book an appointment with Miss Kamel, our SENCO. If your child has SEN and you wish to make an appointment with her, please leave the box ticked. If your child does not have SEN then you need to untick the box next to her name.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf. Please only book for your child (If you are an emergency contact for a child other than your own you may see their bookings).

Yours sincerely

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Beverley Trotman

Principal

Part of the Greenwood Academy Trust Group of Academies

