



# HAZEL LEYS ACADEMY

**Executive Principal:** Mrs C Barrington

**Head of Academy:** Mrs B Trotman

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@HazelLeysAcad



6<sup>th</sup> October 2022

## **Parents' Evening - Online Appointment Booking – Reception Class to Year 6**

Dear Parent/Carer

I would like to invite you to attend our Parents' Evening on Wednesday 12<sup>th</sup> October 2022 or Thursday 13<sup>th</sup> October 2022.

This is an important evening and provides you with an opportunity to meet your child's class teacher to discuss their progress.

Appointments can be made from 8.00am today and will close at 7.00pm on Monday 10<sup>th</sup> October 2022. Should you wish to make any changes after this date please contact the school office.

Please visit <https://hazelleys.schoolcloud.co.uk> to book your appointments. (A short guide on how to book appointments is attached separately.)

Login with the following information:

- Student's First Name;
- Student's Surname;
- Student's Class: Reception is 'Andreae', Year 1 is 'Jeffers', Year 2 is 'Hendra', Year 3 is 'Kinney', Year 4 is 'Pullman', Year 5 is 'Rosen' and Year 6 is 'Shakespeare'.

**Nursery children – there will be a separate event/s for Nursery children, further details to follow shortly.**

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf. Please only book for your own child / children - if you are an emergency contact for a child other than your own you may see their bookings.

Yours sincerely

Mrs Beverley Trotman  
Head of Academy

*Part of the Greenwood Academies Trust Group*

